schoolcafé

For Students

Create a username, secure your account & connect—you're ready to rock 'n roll!

① Register

To register your account with SchoolCafé

- a Click **Register**
- b Select **"I'm registering as a Student"** and click **Next Step**
- c Enter/click your school district name and then enter/click your school name; click **Next Step**
- d Enter your name and personal information, and then click **Next Step**
- e Set up your username and password, and click **Next Step**
- f Play the robot game, check the boxes, and click **Create My Account**

② Secure

To add security to your account

- a Click **My Account → My Profile**
- b Enter your name and contact information
- c Select a **Security Question** and enter a **Security Answer**
- d Click **Update Profile**

To change my password…

1. Click **My Account → My Profile**
2. Enter your **Old Password**
3. Enter a **New Password**
4. **Re-type New Password**
5. Click **Change Password**

③ Connect

To connect to your cafeteria account

1. Click **My Account → My Profile**
2. Click **Connect to my Cafeteria Account**
3. Enter your Student ID and birthdate, and click **Find My Account**
4. Check the verify check box and click **Connect My Account**

✓ **Tip** *After connecting you can see your account balance, access your ID, view your purchase history, and more!*

To access my ID card…

1. Click **My Account → Student ID**
2. Click **Connect to My Cafeteria Account**
3. Enter your Student ID and Birth Date
4. Click **Find My Cafeteria Account**
5. Check the box and click **Connect My Account**

Primeroedge

I want to…

See my balance

- Look in the navigation bar above the menus

Balance: $54.81

✓ **Tip** *Your account balance is shown **only** when you are connected to your cafeteria account*

See a menu

1. Click **Menus & Nutrition → School Menus**
2. Use the calendar arrows to change the displayed week and click a date
3. Select a **Meal Service**
4. Select a **Serving Line**
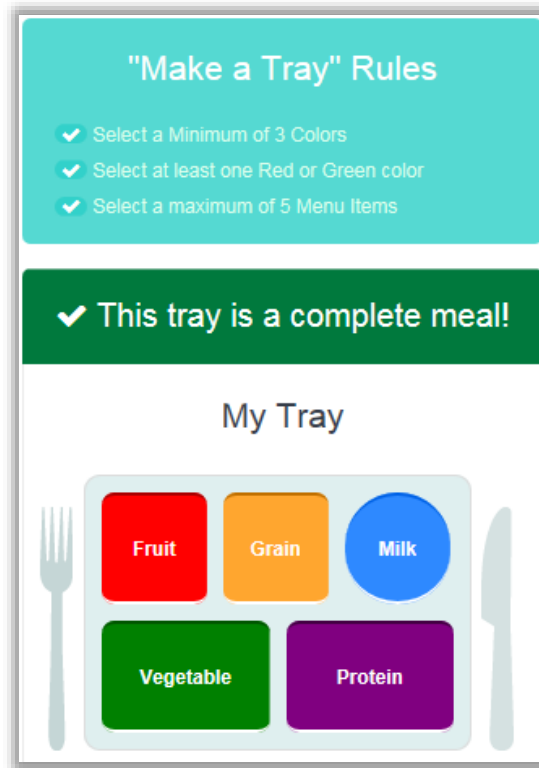5. Click **Load Menu**

See an item's ingredients

1. Click **Menus & Nutrition → School Menus**
2. Load a menu
3. Click a menu item name

Milk, 1%
96 Calories
Allergens
Ingredients
Interact
Rate
Favorite

Create a tray

1. Click **Menus & Nutrition → School Menus**
2. To filter out menu items with allergens, select one or more allergens and click **Load Menu**
3. Click **Make a Tray**
4. Click **Select** next to menu items to add to **My Tray**
5. Click **Save a Meal**

"Make a Tray" Rules
- ✔ Select a Minimum of 3 Colors
- ✔ Select at least one Red or Green color
- ✔ Select a maximum of 5 Menu Items

✔ This tray is a complete meal!

My Tray

Fruit | Grain | Milk
Vegetable | Protein

Show all my trays

- Click **Menus & Nutrition → My Trays**

Interactions
All Items | My Items
Pine Island High School

Item	Average Rating	My Rating	My Favorites
Dinner Roll	★★★☆☆ (4)	★★★★☆	❤
Blueberries	★★★☆☆ (1)	★★☆☆☆	❤
Apple	★★★☆☆ (4)	★☆☆☆☆	♥

* Your rated and favorited items are shown by default

See my menu item ratings & favorites

- Click **Menus & Nutrition → Interact**

See all menu item ratings & favorites

a Click **Menus & Nutrition → Interact**

b Click **All Items**

Rate a menu item

a Click **Menus & Nutrition → School Menus**

b Click a menu item name

c Click a ⭐ in **My Rating**

✓ **Tip** *To raise or lower your rating, click a different ⭐ at any time.*

"Favorite" a menu item

a Click **Menus & Nutrition → School Menus**

b Click a menu item name

c Click the 🖤 in **My Favorites**

✓ **Tip** *Ugh…no longer a favorite? Just click the ❤ to "un-favorite" it!*