For Students
Create a username, secure your account & connect—you’re ready to rock ‘n roll!

1  Register
To register your account with SchoolCafé
a  Click Register
b  Select “I’m registering as a Student” and click Next Step
c  Enter/click your school district name and then enter/click your school name; click Next Step
d  Enter your name and personal information, and then click Next Step
e  Set up your username and password, and click Next Step
f  Play the robot game, check the boxes, and click Create My Account

2  Secure
To add security to your account
a  Click My Account ➔ My Profile
b  Enter your name and contact information
c  Select a Security Question and enter a Security Answer
d  Click Update Profile

3  Connect
To connect to your cafeteria account
1  Click My Account ➔ My Profile
2  Click Connect to my Cafeteria Account
3  Enter your Student ID and birthdate, and click Find My Account
4  Check the verify check box and click Connect My Account

✔  Tip  After connecting you can see your account balance, access your ID, view your purchase history, and more!

To access my ID card...
1  Click My Account ➔ Student ID
2  Click Connect to My Cafeteria Account
3  Enter your Student ID and Birth Date
4  Click Find My Cafeteria Account
5  Check the box and click Connect My Account
I want to...

See my balance
- Look in the navigation bar above the menus

**Tip** Your account balance is shown only when you are connected to your cafeteria account

See a menu
1. Click **Menus & Nutrition → School Menus**
2. Use the calendar arrows to change the displayed week and click a date
3. Select a **Meal Service**
4. Select a **Serving Line**
5. Click **Load Menu**

See an item’s ingredients
1. Click **Menus & Nutrition → School Menus**
2. Load a menu
3. Click a menu item name

Create a tray
1. Click **Menus & Nutrition → School Menus**
2. To filter out menu items with allergens, select one or more allergens and click **Load Menu**
3. Click **Make a Tray**
4. Click **Select** next to menu items to add to **My Tray**
5. Click **Save a Meal**

"Make a Tray" Rules
- Select a Minimum of 3 Colors
- Select at least one Red or Green color
- Select a maximum of 5 Menu Items

**Tip** Your rated and favorited items are shown by default

See my menu item ratings & favorites
- Click **Menus & Nutrition → Interact**

See all menu item ratings & favorites
a. Click **Menus & Nutrition → Interact**
b. Click **All Items**

Rate a menu item
a. Click **Menus & Nutrition → School Menus**
b. Click a menu item name
c. Click a ★ in **My Rating**

**Tip** To raise or lower your rating, click a different ★ at any time.

“Favorite” a menu item
a. Click **Menus & Nutrition → School Menus**
b. Click a menu item name
c. Click the ❤ in **My Favorites**

**Tip** Ugh...no longer a favorite? Just click the ❤ to “un-favorite” it!

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